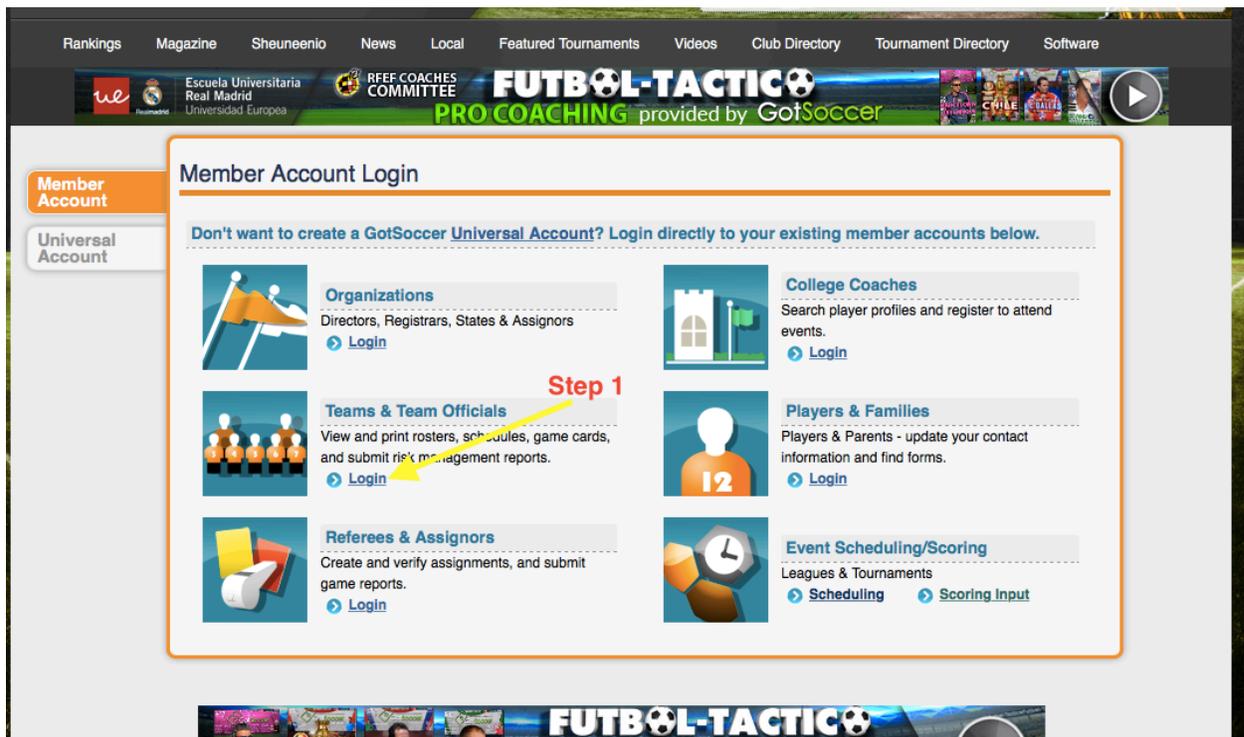


Printing Rosters & Coaches Cards Step by Step Process

1. Ask your Age Group Commissioner for your Team - User Name & Password.
 - U6: Jennifer Nichols (jennifer.nichols1@att.net)
 - U7: Blake Fuller (fuller.blake@yahoo.com)
 - U8: Brook Plank (ab2020@cox.net)
 - U9/U10: Amanda Putnam (aap@koktavy.net)
2. Go to www.gotsoccer.com
3. Click 'User Login'



4. Click 'Login' under 'Teams & Team Officials'



5. Enter your User Name & Password that was given to you by your Age Group Commissioner.

6. Click on the OSA Seasonal Year your team is currently playing - '_____ OSA Recreational Registration'

Name/Date	Type	Status	Applied	Accepted	Paid	Roster	Schedule	eTravel	Support
OSA Recreational Registration	Registration	Accepted	02/22/2017	Yes	No	Default	N/A	N/A	Request
NOKC - Recreational Soccer	League	Pending	02/22/2017	No	No	Default	TBA	Request	Request

7. Click on the 'Documents Tab'

The screenshot shows the Oklahoma Soccer Association website. The top navigation bar includes 'Home', 'Events', 'Game History', 'Email Team', 'College Search', 'Player Suspensions', 'Help', and 'Log Out'. Below this is a 'My Events' section with a search bar. The main content area has a sub-navigation bar with 'Team', 'Payment & Status', 'Support & Feedback', 'Roster', and 'Documents'. The 'Documents' tab is highlighted with a yellow arrow. The page title is 'OSA Recreational Registration'. There are two main sections: 'Application Information' and 'Contact Information (This Event)'. The 'Application Information' section includes fields for Event, Confirmation#, Date Applied, Last Updated, Group, Club Name, Team Name, and Team State. The 'Contact Information' section includes a checkbox for 'Copy from Team Contact' and input fields for Organization, Contact Name, Address, City, and State. A red text overlay says 'Click 'Documents' Tab' with a yellow arrow pointing to the 'Documents' tab.

8. Click to download Roster & Player ID Cards (this is where your Coaches card will be).

The screenshot shows the Oklahoma Soccer Association website. The top navigation bar is the same as in the previous screenshot. Below it is a 'My Events' section with a search bar. The main content area has a sub-navigation bar with 'Team', 'Hotels', 'Rooming', 'Sales', 'Payment & Status', 'Schedule', 'Requests', 'Misconduct', 'Guests', 'Support & Feedback', 'Roster', and 'Documents'. The 'Documents' tab is highlighted with a yellow box. The page title is 'OSA Recreational Registration'. There is a table with columns 'Document', 'Created', 'Accessed', and 'Verified'. The table contains two rows: 'Official Roster' and 'Player ID Cards'. A red text overlay says 'Click to Download Roster & Player ID Cards' with yellow arrows pointing to the 'Official Roster' and 'Player ID Cards' links. To the right of the table is a 'Team Status' section with 'Foreign Team:' and 'Medical Release (All Players)'. Below that is a 'Team Document Upload' section with a link for 'File Name/Description /recomm'.

Document	Created	Accessed	Verified
Official Roster			
Player ID Cards			

9. Example Roster. Print.



NOKC Recreational Soccer
Roster Frozen: 1/20/2017 8:47:07 PM

PRINT THIS PAGE!!!!

Oklahoma SA
Team Roster
Make sure all your players and coaches are listed!

Assoc Name: North OKC SC Assoc Id: NOKC Team Level: Recreational Team No: NOKC
Name of Team: NOKC Age Group: Division: Recreational

Coaches and Managers:

Position	Last Name	First Name	Id#	Lic	Home Phone
Coach:					

Players:

ID#	Last Name	First Name	Gdr	Age	Jersey	Reg Type	Birth Date	Reg Date
COLL								
FLOF								
HOLL								
KNIG								
KURE								
KURE								
WILL								

TOTAL NUMBER OF PLAYERS:

10. Example Coaches Card. Print & laminate.

VALID ONLY FOR
US YOUTH SOCCER
RECOGNIZED PURPOSES

MEMBER PASS

Coach KidSafe: Approved

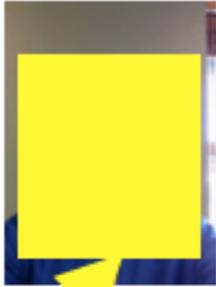
State: OK Age Group: U

Name:
Birthdate:

Club: North OKC SC

Team:
Team I.D.#: NOKC

Season:
I.D. #: **Your pic. & info. will be here!**



Oklahoma State Official