

# NOKC U10 Coach Checklist

- Register online as a coach: [Step by Step Instructions](#)
- Submit the following information to U10 Rec Coordinator Amanda Putnam [aap@kocktavy.net](mailto:aap@kocktavy.net) **by Feb 13:**
  - Team name
  - Head coach name and contact info
  - Assistant coach name(s) and contact info
  - Manager name, if different, and contact info
  - Roster: list of player names—limit of 12 players per team (encourage all players to register early!).
- Submit the following information to Club Administrator Alli Fansher [nokcfc@gmail.com](mailto:nokcfc@gmail.com) **by Feb 13:**
  - Practice schedule requests—include the following info:
    - Team name
    - Coach name
    - Age division
    - 1<sup>st</sup> and 2<sup>nd</sup> preferred weekday
    - Preferred time: 5:30-6:30pm or 6:30-7:30pm
  - Maximum of two blackout (no play) dates (two dates, not two weekends). NOKC will not schedule on March 11-12, April 16 (Easter), OR April 22-23.
- Print Team Rosters for every game
- Print and laminate Coach Card
- [Step by Step Instructions for Rosters & Coaches Card](#)
- **Attend Coaches' Meeting at SoccerCity on February 23, 6:30-7:15pm.**
- All Age Division Information (schedule, opposing team contacts, handbook/rules, age division guidelines) can be found on the NOKC website, [www.nokcsoccer.com](http://www.nokcsoccer.com) ([Recreational Tab --> Leagues](#)).